



Position Title: Casual Bar Staff

Location: Cox Country Club

Employment Type: Casual

Reports To: Duty Manager

About Cox Country Club

Cox Country Club is a welcoming community venue, providing a relaxed and friendly atmosphere for members and visitors. We pride ourselves on great customer service, quality food and beverages, and an enjoyable experience for all patrons.

Role Overview

As a Casual Bar Staff member, you will play a key role in delivering excellent customer service while ensuring a safe and responsible drinking environment. You will be responsible for serving beverages, handling transactions, and maintaining a clean and organized bar area.

Key Responsibilities

- Serve alcoholic and non-alcoholic beverages in accordance with RSA regulations.
- Provide friendly, professional, and efficient customer service.
- Operate the point-of-sale (POS) system to process orders and payments accurately.
- Maintain cleanliness and hygiene of the bar area, including glass collection and restocking.
- Follow all club policies, procedures, and responsible service guidelines.
- Assist with stock management, including receiving and replenishing supplies.
- During peak times, you may be required to safely transport our patrons by picking up and dropping them off in the local area using our Club Bus, adhering to safe driving practices at all times
- Work as part of a team to ensure smooth bar operations.

Availability & Shifts

- Shifts will be rostered during the club's operating hours:
 - **Thursday & Friday:** 5:30 pm – 11:59 pm
 - **Saturday:** 11:30 am – 11:59 pm
 - **Sunday:** 11:30 am – 9:00 pm (subject to events and patronage)
- Typical weekly hours: **15 to 25 hours per week**, depending on business needs and staff availability.

Required Skills & Experience

- Must be aged **18 years or over** to legally serve alcohol
- **Must hold a current RSA certification (or obtain before starting).**
- Licensed Driver: Hold a **valid 'C' Class Driver's License**, maintain a good driving record.
- Previous bar or hospitality experience is preferred but not essential.
- Strong customer service skills with a positive and friendly attitude.
- Ability to work efficiently in a fast-paced environment.
- Strong teamwork and communication skills.
- Availability for night, weekend, and public holiday shifts.



Salary & Benefits

- **Pay Rate:** Level 1 – Food and Beverage attendant Award Rate (in accordance with registered and Licensed Clubs Award (MA000058))
- A supportive and fun team environment in a community-focused venue.
- Opportunity to gain experience in hospitality.